

# **ACTION TAKEN REPORT ON FEEDBACK ANALYSIS**

## **A.Y. 2018-19**



**KHOWANG COLLEGE**

DISTRICT- DIBRUGARH

ASSAM- 785676

**Principal  
Khowang College  
Khowang Ghat**

## **INTRODUCTION:**

An institution needs the support and cooperation of its stakeholders for its smooth functioning. The primary stakeholders of a College are the students, the teachers, the alumni and the employer. The Stakeholders of an institution and their feedback are of paramount importance in order to enhance its quality. To improve the overall development of the institution, feedback from various stakeholders is necessary and resourceful.

The stakeholders are directly and indirectly involved in the various activities of the College.

### **Students:**

For a college, students are the important stakeholders. The education system is built for the students so that they can become responsible and knowledgeable citizens of the future. It is they who need to determine what is best for them. That is why their feedback is very essential.

### **Teachers:**

Teachers are the second important stakeholders of an institution. Teachers are involved directly in the various curricular activities. They are the mentors who impart knowledge to the students and hence, they are aware of what is required for a better teaching learning environment. Therefore their feedback is important as well.

### **Alumni:**

Alumni of the College are the third important stakeholders who can offer judgment on the amenities available in the College and provide suggestions on what the College should do in order to provide students with a more interactive and multidisciplinary teaching-learning experience.

### **Employer:**

The employer is the Head under whom falls the responsibility of the entire organization. Hence, it is his duty to make sure that the institution moves forward in the path of progress by ensuring cooperative work between the various stakeholders and the relevance of the curriculum that the institution follows.


  
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**ACTION TAKEN ON THE FEEDBACK REPORT OF STUDENTS:**

<b>Sl no.</b>	<b>Feedback Report</b>	<b>Action Taken</b>
1.	A minority of students still think that the teachers can further improve their teaching approach.	The authority informed the teachers of the same and the teachers agreed to improvise further.
2.	To use more updated TLM (Teaching Learning Methods)	White boards and green-boards were installed in five classrooms.

**ACTION TAKEN ON THE FEEDBACK REPORT OF TEACHERS:**

<b>Sl no.</b>	<b>Feedback Report</b>	<b>Action Taken</b>
1.	The student's attendance in regular classes is less compared to the total students who appear for their examinations.	A notice is circulated among the students informing them that less than 75% attendance would lead to NC or DC and they will not be allowed to appear in their semester examinations.
2.	More ICT facilities are required to meet the demands of the changing HEI scenario.	The authority pays special heed to this demand and assures to upgrade the same in the ensuing days.

  
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### **ACTION TAKEN ON THE FEEDBACK REPORT OF ALUMNI:**

<b>Sl no.</b>	<b>Feedback Report</b>	<b>Action Taken</b>
1.	To introduce more vocational courses as per the job market demand.	The authority assured that more vocational courses will be introduced in the near future.
2.	To introduce NCC and B.Ed courses in the College.	The authority has been trying to bring these courses into the College and assures to bring the same in the future.

### **ACTION TAKEN ON THE FEEDBACK REPORT OF PARENTS:**

<b>Sl no.</b>	<b>Feedback Report</b>	<b>Action Taken</b>
1.	The parents want the College to provide more ICT based classes to keep their child up-to-date with the changing times.	The authority has already been working towards the improvement of the classroom facilities and still improvising on every step.

The feedback reports are submitted to the Principal so that he is informed about the opinions of the different stakeholders. The Principal presents it to the Governing Body meeting where they discuss about the actions which need to be taken. The analyzed report helps to make the action plan of the institution for coming Academic year.

  
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