


Agenda of the meeting held on 27/07/2022:

- i) Preparation of Self Study Report
- ii) Criterion preparation
- iii) Preparation of a report on Nation Education Policy
- iv) Meeting a workshop on Academic and Administration Audit
- v) Vote of thanks
- vi) Declaration of end of the meeting.

Proceeding of the meeting held on 27/07/2022:

An IQAC meeting was held in 27th of July 2022. The Chairperson of IQAC and the Principal of the College Dr. Trailokya Dehingia took the chair .IQAC coordinator handed over the agenda to the chairperson .IQAC coordinator has mentioned the objective of the meeting. In this meeting members of the IQAC discussed on the preparation of SSR, Criterion reports, preparation of NEP report and date to conduct a workshop on Academic and Administration Audit (AAA).The meeting ended with volte of thanks and declaration of end of the meeting.


Principal
Khowang College
Khowang Ghat


Dr. Deepali Bhattacharjee
Co-ordinator, IQAC
Khowang College

Agenda of the meeting held on 07/10/2022:

- i) SSR preparation
- ii) Circulation of Self Appraisal Format
- iii) Circulation of Departmental Profile Format
- iv) Criterion of Cell's activities in 2021-22
- v) Submission of AQAR of 2021-22
- vi) Student's feedback report
- vii) Miscellaneous.

Proceeding of the meeting held on 07/10/2022:

On 07/10/2022, an IQAC meeting was held in the college .The Chairperson of the IQAC and Principal of the college Dr.Trailokya Dehingia, took the chair and presided over the meeting. Regarding Self Study Report preparation ,house decided to meet frequently and clarify the issue of last five years mentioned in the SSR to IQAC Director of Dibrugarh University and External Expert of IQAC Khowang College Prof. Kalyan Bhuyan .Member Dr.Sachidananda Saikia suggested that cell report should be submit along with supportive documents. Meeting decided to submit Self-Appraisal report, Departmental profile and Criterion report of 2021-22 within the month of October 2022.IQAC Coordinator requested members to their active participation and cooperation. Meeting ended with vote of thanks by Coordinator.


Principal
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Dr. Deepali Bhattacharjee
Co-ordinator, IQAC
Khowang College

Agenda of the meeting held on 08/02/2023

- i) Preparation of IIQA
- ii) Discussion on date of submission of IIQA
- iii) Use of Digital class rooms
- iv) Miscellaneous.

Proceeding of the meeting held on 08/02/2023:

Meeting was hosted by the Coordinator of IQAC, Khowang College. In this meeting members of IQAC along with Principal decided to submit IIQA on 15th of February 2023. The members also decided to assemble IQAC room everyday at 2.30 pm and work together.


Principal
Khowang College
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Dr. Deepali Bhattacharjee
Co-ordinator, IQAC
Khowang College

Agenda of the meeting held on 23/06/2023:

1. To discuss the updates related to DVV
2. To discuss the date for the PPT Presentations by the various Cells of the College.
3. To change the composition of IQAC.
4. To inform about the process of verification undertaken by the IQAC on:
 - a. The Departmental Students' Attendance Records of each Department for the session January-February, 2023.
 - b. Teaching Plans
 - c. Course Plans
 - d. Programme and Course outcome
 - e. Department/ Remedial Routine
 - f. Reports of Field Trips conducted by the Departments
 - g. Project reports by the Students
5. To conduct a symposium on "Intellectual Property Right".
6. To organize Parents-Teacher-Meet.

Proceeding of the meeting held on 23/06/2023:

On 23rd June, 2023, a meeting comprising of the Principal and the members of the IQAC was held at the IQAC room of the College. Dr. Trailokya Dehingia, the Principal of the College, presided over the meeting and began by congratulating the IQAC team for the successful submission of the SSR. The IQAC Co-ordinator thanked him and informed that the NAAC Team has responded to the DVV submitted earlier. Next, the date for the presentation of the PPTs of the various Cells of the College was discussed and 27/06/2023 was finalized. The agenda for a new composition of the IQAC team was placed forward and it was supported by the members. The team also informed the Principal about its decision to request all the Departments of the College to send their Departmental profiles, with correct information on all the sub-agendas mentioned above, to the IQAC. The meeting concluded with a vote of thanks by Dr. Deepali Bhattacharjee, IQAC Co-ordinator, Khowang College.


Principal
Khowang College
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Dr. Deepali Bhattacharjee
Co-ordinator, IQAC
Khowang College