



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

KHOWANG COLLEGE

**KHOWANG GHAT, P.O. KHOWANG GHAT, DIST- DIBRUGARH
785676**

www.khowangcollege.edu.in

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Khowang College is a pioneer institute of higher education situated in a tribal based locality of Khowang Ghat, Dibrugarh, Assam. Established in the year 1982, the College was initially set up only with the faculty of Arts. The faculty of Commerce was introduced subsequently in 1986, but it is yet to be provincialized. The College is affiliated to Dibrugarh University, under UGC recognition of 2(F) and 12 (B), on the 19th of October, 2004.

The Campus of the College spans an area of 2, 50,800 square metres in the Southern bank of the Burhi Dehing River. The total built up area of the College is 2824.16 square metres. At present, the college offers 08 UG programmes. Moreover, it offers 08 Certificate/Add-on Courses approved by the affiliated University. Furthermore, the institution also has a Centre for Computer Studies in collaboration with AMTRON which offers a Computer Certificate Course.

The College has 34 classrooms, out of which 03 are ICT enabled classrooms. All the classrooms have Wi-fi facilities to make teaching-learning process more effective. The College has 01 Conference Hall, 01 Computer Centre, an Education Laboratory, a Language Laboratory, 01 Canteen, 01 Gymnasium (Khowang College Body Fit Centre), 02 Fisheries, Vermicompost Production and Training Centre (URBAR), a playground with the provision for outdoor games like football, cricket and volleyball, 01 Indoor Stadium with the provision of a synthetic badminton court and a table tennis court, an Outdoor Sports Pavilion, Yoga and Meditation Centre, a Girls' Hostel, etc.

The College has a Central Library, renamed as Benudhar Rajkhowa Library and Information Centre, which has more than 18,000 books (text books, reference & other books) and subscriptions to 03 printed journals, 03 newspapers and 06 magazines. The Library has the N-LIST subscription of INFLBNET and users can access 1,99,500+ E-books and 6000+ E-journals. The library is automated using KOHA ILMS.

The College has conducted 35 outreach and Extension Programmes through NSS, Health & Sanitation Club, Women Cell, Teachers' Unit, Students' Union, etc.

Vision

To strive for imparting higher education, especially to the desiring and deserving students belonging to socially and economically backward and unprivileged sections of the rural society. Also, we strive to prepare the students to be instrumental for the great process of nation building and universal brotherhood.

Mission

- To create genuine, enlightened and responsible citizens with value-based education.
- To enable the learners to be equipped with knowledge and skills and to encourage them for intellectual pursuits and yearning for learning.
- To develop and promote strong community orientation and research focus.
- To study and preserve cultural and natural heritage of the region.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. **Availability of Land Resource:** The College possesses 2,50,800 square metres (100 Bighas, 01 Kotha, 13 Lessa) of land area out of which 2824.16 square metres of land is built up area. The non-built-up remaining area can be used for productive purposes to achieve the desired goals and dynamic mission of the institution.
2. **Excellent performance in Academic & Extra-curricular Fields:** Besides showing excellent performance in academic field, students are continuously showing outstanding performance in extra-curricular activities, especially games and sports.
3. **Eco-friendly Campus:** The College possesses a clean and green campus with rich bio-diversity.
4. **Strong mentoring system:** The College has a strong mentoring system to guide the students and help in their overall development. The mentoring from the faculty also helps in guiding the married girls, dropout students, delinquents to continue their education with renewed vigour.
5. **Quality Education beyond Curricula:** For the development of vocational skills in the students, 08 Certificate/Add-on Courses are included approved by the affiliated University and a Computer Certificate Course.
6. **Decentralized and Transparent Management Mechanism:** The College has a decentralized and transparent management mechanism with the entailment of all the stakeholders and their active participation.
7. **Social Responsibility:** Active and continuous involvement of the teachers and students in various outreach and extension Programmes.
8. Cooperative and devoted Teaching and Non-teaching staff.
9. The Students are very enthusiastic to learn.

Institutional Weakness

- Limited Infrastructural facilities
- Paucity of Teaching and Non-teaching Staff.
- Constraint in Curriculum design
- The College is yet to start NCC and PG Programmes.
- The College is lagging behind in research and consultancy.
- Insufficient ICT Classrooms.

Institutional Opportunity

- With the implementation of the NEP 2020 in the ensuing days, the institution plans to transform itself into a multidisciplinary and holistic higher educational institution by opening Science stream at the Under Graduate level.
- The College plans to introduce Distance mode of education for PG Courses under the Directorate of Distance Learning (DODL), Dibrugarh University. The College also plans to introduce B.Ed and B.P.Ed course in the institution for the students which will help widen their career choices and opportunities.
- Since the College is situated at a rural area catering to a huge amount of students from all the remote

areas and has a huge campus area measuring 2,50,800 square metres (100 Bighas, 1 Kotha and 13 Lessa of land), thus having the provision for it being turned into an autonomous institution. The College aims to obtain this autonomous status in the near future.

- The College also aims to further mobilize alumni involvement for institutional development. The College also plans to add more vocational courses and increase collaboration with industry-institutes for internships, placements and job trainings.

Institutional Challenge

1. To overcome the Weaknesses in the ensuing days.
2. Implementation of NEP-2020.
3. Students hailing from vernacular background lack proper communication skills.
4. To introduce more skill based courses for employment opportunities.
5. Paucity of adequate teaching and non-teaching staff hampers the smooth running of programmes.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Khowang College has a well-planned mechanism of curriculum delivery and documentation which is recommended by the affiliated Dibrugarh University.
- The College offers two Under Graduate Programmes:
- Bachelor of Arts (B.A.)
- Bachelor of Commerce (B.Com.)
- The College follows the curriculum and the Academic Calendar designed by the affiliated Dibrugarh University for the UG Programmes.
- The IQAC of Khowang College includes some more events besides the ones mentioned in the Academic calendar to further improvise the curriculum.
- The IQAC of the College has prepared an action plan of every session for the proper implementation of the curriculum in the institution.
- The Routine Committee of the Academic Council designs a master class-routine, where subject wise division of the classes, along with the tutorial and remedial class timings is also mentioned. The timings for the Add-on Courses in the College are also adjusted in this Routine.
- IQAC of College also prepares the "Prospectus", which is uploaded in the website of the College.
- Every Department prepares its own course plan and other co-curricular activities in accordance with the recommended syllabus as prescribed by the affiliated University.
- The average teaching experience of the College is 24 years in 2021-22.
- All the full time teachers in the Institution are involved in the mentoring of the students.
- At the beginning of a fresh semester, an induction programme is conducted by the College to familiarize the students with the new curriculum.
- Each teacher is provided an Academic Diary by the College authority to maintain the record of his/her regular Academic activities.
- Each of the faculty members of the College maintains his/her own self-prepared lesson plan.
- All Departments conduct group discussions, seminars, and educational talks from invited speakers, projects, and field trips relevant to the curriculum.

Teaching-learning and Evaluation

- The College has been maintaining the teaching-learning and evaluation system with the support of its devoted teachers and strong administration.
- The teachers publish their research articles in various state level, national, international and peer-reviewed journals. Furthermore, the teachers are encouraged to attend different national and international level seminars, workshops, etc.
- Khowang College considers the students' holistic development as the main priority and accordingly follows the CBCS model of curriculum, which is student-centric. Furthermore, changes or modification in the curriculum is made keeping in mind the guidelines of the National Education Policy (NEP), 2020.
- To make students socially responsible and to mould them as instrumental human resource for the nation building process, all the faculty members of the College work passionately and with maximum dedication.
- Being an affiliating institution of Dibrugarh University, Khowang College abides by the syllabus and courses designed by the university.
- The college regularly evaluates the performance of students through various methods viz. class tests, internal assessment tests, assignments, semester examinations, seminars, group discussions, laboratory practicals, projects etc. to evaluate the attainment of the programme outcomes and course outcomes.
- Webinars/seminars, projects, field trips and internships are organized to provide experimental learning and exposure to practical aspects.
- During the Covid-19 lockdown, faculty members used Google Classroom, Google Meet and other online resources to conduct classes.
- The College adopts strong personal counseling and mentoring system. The mentoring system has greatly contributed towards decreasing the amount of college drop-outs in the recent years.
- Students are categorized according to their pace of learning- advanced learners and slow learners. Advanced learners are encouraged to read and recommended reading of each syllabus. Slow learners get special care.
- Meritorious and dynamic students are elected as members of the different committees of the College. The University rank holders and students showing outstanding performance in extra-curricular activities are awarded specially by the College authority.
- To improve their English vocabulary and to face the job interviews with confidence, Spoken English and Soft Skills Add-on Courses are included in the curriculum of the institution. Personality Development training programmes are also organized for the students. For skill development and experimental learning, the College organizes training programmes on cane and bamboo craft, vermi-compost, make-up artistry, etc.
- Book catering is done by teachers for advanced learners and slow learners. The library has over 18,000 books along with various E-resources for the students. The library issues library cards with which the students can borrow and renew borrowed books from the library.
- The full time teacher student average is 15.87.
- The students received many awards in various International, National, State, Regional and Inter College level.
- Students actively participate in the publication of Departmental Wall Magazines, Departmental Journals and the College Magazine "Unmekha".

Research, Innovations and Extension

- One-fourth of the fulltime faculty members were awarded Ph.D during the assessment period and 1

faculty member is currently pursuing Ph.D.

- 05 National Level Seminars, 01 Online Faculty Development Programme (FDP) on ICT and 17 workshops were organized in the last five years. Furthermore, 07 webinars were organized by the institution in this period.
- 09 research papers were published by teachers in journals notified on UGC website during the assessment period.
- 07 books and chapters in edited volumes/books were published in the period 2021-22 and papers published in National/International conference proceeding per teacher during assessment period are 13 (2021-22).
- 35 extension and outreach programmes were conducted by the NSS Unit and the Cells of the College during the assessment period.
- The NSS Programme Officer received the prestigious "Best Programme Officer" Award from Dibrugarh during 2020-21 for his contribution towards the locality during the Covid-19 pandemic.
- A total of 950 students of the College participated in the extension activities conducted in collaboration with industry, community, Government and Non-Govt. organizations.

Infrastructure and Learning Resources

- The College has a total area of 2,50,800 Square metres (100 Bisha, 01 Kotha, 13 Lessa) of land area.
- Khowang College has facilities for teaching learning in terms of classrooms, laboratories, computing equipments, etc. However, there is the need for more ICT enabled classrooms. There is free Wi-fi available in the College accessible to both the staff and students.
- The Benudhar Rajkhowa Library, which is the Central Library of the College, partially operates with Koha Library Software. Yearly, INR 1.97 lakh has been used for the purchase of books / e-books and subscription to journals/e-journals during the year.
- The College has total 34 numbers of classroom and 1 Conference/Seminar hall.
- Total expenditure excluding salary during the year INR in lakh 12, 68,140/-(2021-22).
- Total number of computers available in the institution for academic purpose is 22. However, in total, the College has 46 computers. The student computer ratio is 1:15 (computer lab equipped with 24 computers).
- The College has adequate facilities for games and sports, both indoor and outdoor. There is a large playground connected to the College campus which consists of a pavilion and an indoor stadium. There is a volleyball field in the Campus, and a badminton court and a table tennis court in the Indoor stadium for indoor games.
- The College has a "Yoga and Meditation Centre" for students. There is also a gymnasium, named "Khowang College Body Fit Centre" in the College for the students.
- There are 3 classrooms with ICT enabled facilities such as smart class, digital board, etc.
- The College has leased internet connection with BSNL fiber connection service through LAN/WLAN for the office devices/library and also for classroom and the conference/seminar hall. The bandwidth of internet connection in the institution is 100 MBPS.
- There is an online portal for admission of the students for which the link is made available in the College website. Furthermore, other services, such as the transfer of salaries of the College staff, scholarships of the students, digital payments, etc. are done through online mode.
- There are two fisheries in the College.

Student Support and Progression

For the holistic development of students, continuous effort is made by the college. To ensure quality, progression and success of students, the College takes every possible step to encourage and support them in their academic and other ventures.

- Student representation and engagement in various administrative, co-curricular extra-curricular activities are facilitated by the institution.
- For physical, mental and intellectual development of students, Gym and Yoga facilities are provided by the College.
- The College offers Add- on Courses approved by the affiliated University.
- On an average 48.29% of the Students have got Scholarships and free ships from the Government and 15.48% of students have availed free ships from the institution for their outstanding performance in various domains especially in Games and Sports.
- The placement of outgoing students during 2021-22 is 10.49% and a total of 98 outgoing students took admission in institutions for pursuing higher education during the assessment period.
- There is an effective grievance redressal mechanism in existence.
- The College has adopted zero tolerance policy for ragging and sexual harassment. There is an Anti-ragging Cell and a Sexual Harassment Internal Complaint Cell where the students can report any cases of harassment.
- The College has an autonomous Union Body. Besides organizing and celebrating significant local, national and international days, birth and death anniversaries of eminent personalities, it takes lead in organizing various cultural and sports events in the campus. Moreover, the Students' Union actively participates in different extension activities.
- There is a registered Alumni Association that contributes to the development of the institution by offering financial support, donation of books and furniture, etc.
- During the assessment period, students earned 38 awards and recognitions at district, university, state, national and international level in games and sports.
- Students actively participate with NSS, Health and Sanitation Club and Eco Club for Welfare of the Society.

Governance, Leadership and Management

- The governance of the institution is in accordance with the vision and mission of the College and reflects the goals and objectives of the institution.
- College has introduced job oriented self-financing Certificate /Add-on Courses to improve the skills of the students and making them self-reliant and globally competent.
- For the girl students, a self-defense training programme has been adopted.
- Students are encouraged and trained through coaching programmes for better performance. Not only have students brought pride to the College by winning various championships, but it has also helped them build a career in future.
- Most of co-curricular activities conducted during the course of a year, the celebration of important days, events and cultural programmes are all organized by the different cells and clubs in collaboration with the Students' Union to enhance the cultural development of students.
- All the stakeholders have a role to play in the smooth functioning of the administration of the College. Decentralization is one of the key features of the College.
- For the holistic development of the students, the College organizes academic programmes like seminars, workshops, group discussions, coaching camps for football players and self-defense workshops, career counseling programmes, yoga and meditation workshops, extension and awareness programmes.

- College has a well-defined administrative setup- the Secretary and the Principal form the core of administration, with the President of G.B being the final authority in the financial matters.
- The Principal organizes meetings with the IQAC Coordinator, Departmental Heads, the Teachers' Unit, the Librarian, as well as Conveners of various Committees, and the Academic Coordinator and mobilizes the entire administration work of the College.
- Service rules, procedures, recruitment and promotion policies are guided as per the affiliated Dibrugarh University.
- E-governance has been implemented in these stated areas of operation: Administration, Finance, Student Admission and Supports in Examination, Scholarship portal, New registration and Budget Planning and revision.
- The College adopts effective welfare measures for the teaching as well as non-teaching staff in the form of financial assistance as per the University and Central Govt. rules. The allowances are given to all the employees as per entitlement without any delay.
- The College has a first aid room for staff and students where the injured and sick can be looked after. A total of 4 professional development/administrative training Programmes were organized by the institution for teaching and non-teaching staff during the year 2020-21.
- A total of 6 teachers attended professional development programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year 2020-21.
- The organization has a well-designed performance appraisal system.
- The institution conducts internal and external financial audits regularly.
- At the beginning of every academic year, the IQAC frames an action plan and ensures its proper implementation for the overall development of the College.
- The IQAC of the College has implemented a feedback system. Regular feedbacks are obtained from different stakeholders and given due weightage.

Institutional Values and Best Practices

- IQAC prepares a handbook of code of conduct and functioning guidelines for principal, teachers, non-teaching staff and students and the institution adheres these professional codes of conduct.
- The college ensures gender equity and sensitisation through continuous and sustained approaches focused on conversations on gender, awareness programmes on constitutional rights, counselling services and facilitating institutional support.
- Various national and international commemorative days, events and festivals have been celebrated to instil national integration and harmony.
- To nurture and support young minds who have shown expertise in various innovative skills, the college has set up an incubation centre named 'Udbhavana'. The centre provides a space for the budding talents to transform their innovative ideas into viable business propositions.
- The college takes initiatives in making games and sports a regular feature for the students. Every year, enthusiast students are given free coaching of football, athletics and self-defence.
- There are four mentoring houses in the college namely – 'Kalaguru', 'Rupkonwar', 'Sudhakantha' and 'Sankardev' with teachers as mentors who have a set of mentees assigned to each one of them. The mentors identify the skills and limitations of their mentees and provide help and guidance whenever needed.
- With a view to inspire the students of the college and the nearby educational institutions to incubate and develop the habit of reading books and to instil practice of thinking among them, 'POLOX' – a literary forum of Department of Assamese and Department of English, in collaboration with Students' Union of the college, organise a free book-gifting programme named 'Grantha Upahar' on the occasion of

Saraswati Puja every year.

- Besides organizing four national seminars and four national webinars (during the pandemic period) a week long online national FDP on “Using ICT Tools for teaching in Blended Learning process,” the college has organized workshops viz. 7 day Translation workshop, workshop on Digital Literacy for Teaching and Non-Teaching staff, workshop on future career of students and a talk on ‘Circular Economy for productivity and Sustainability.’
- The college has conducted blood donation camp and free eye check-up camp in the neighbouring villages.
- The college maintains transparency in all its functions, including academic, financial, administrative as well as auxiliary dimensions.
- For fulfilment of some academic and other purposes, the college, during the year 2022, has signed 4 MoUs with institutions/organizations/society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KHOWANG COLLEGE
Address	Khowang Ghat, P.O. Khowang Ghat, Dist-Dibrugarh
City	Khowang Ghat
State	Assam
Pin	785676
Website	www.khowangcollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Trailokya Dehingia	03754-291256	7002639223	03754-291256	principalkhowangcollege1982@gmail.com
IQAC / CIQA coordinator	Deepali Bhattacharjee	03754-	9678805002	03754-291256	iqac.khowangcollege@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	19-10-2004	View Document
12B of UGC	19-10-2004	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Khowang Ghat, P.O. Khowang Ghat, Dist-Dibrugarh	Rural	18.02893	2700

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Assamese	36	HS	Assamese	30	26
UG	BA,Department Of English	36	HS	English,Assamese	15	12
UG	BA,Department Of Political Science	36	HS	English,Assamese	75	75
UG	BA,Department Of Education	36	HS	English,Assamese	20	12
UG	BA,Department Of Economics	36	HS	English,Assamese	15	13
UG	BA,Department Of History	36	HS	English,Assamese	20	17
UG	BA,Department Of Sociology	36	HS	English,Assamese	45	42
UG	BA,General Standard	36	HS	English,Assamese	50	39
UG	BCom,General Standard	36	HS	English,Assamese	50	22

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				9				14			
Recruited	0	0	0	0	2	7	0	9	6	6	0	12
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				3			
Recruited	0	0	0	0	0	0	0	0	1	2	0	3
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	6	2	0	8
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	2	1	0	3
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	8	13	0	21
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	1	2	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	3	0	1	0	0	4
M.Phil.	0	0	0	1	1	0	3	5	0	10
PG	0	0	0	2	7	0	6	6	0	21
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	3	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	276	0	0	0	276
	Female	105	0	0	0	105
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	12	0	0	7
	Female	6	0	0	9
	Others	0	0	0	0
ST	Male	43	0	0	56
	Female	20	0	0	24
	Others	0	0	0	0
OBC	Male	157	0	0	203
	Female	54	0	0	64
	Others	0	0	0	0
General	Male	11	0	0	10
	Female	3	0	0	8
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		306	0	0	381

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Presently, the college offers two Under Graduate programmes, i.e. BA (Honours and Non- Honours) in seven subjects viz. Assamese, Economics, Education, English, History, Political Science and Sociology,
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	<p>and B.Com (Non-Honours). However, determining to implement the NEP 2020 in the ensuing days, the institution plans to transform itself in to a multidisciplinary and holistic Higher Education Institution by adding the following short/long-term courses on the STEM subjects which have already been submitted to the DHE, Govt. of Assam in the form of Institutional Development Plan (IDP). i) UG/PG in Mathematics ii) UG/PG in Statistics iii) UG/PG in Computer Science iv) UG/PG in Geography v) Bachelor of Physical Education (B.P.ED) & Master of Physical Education (M.P.ED) vi) Diploma in Yoga Moreover, the institution plans to introduce vocational cum professional courses/programmes to produce employment opportunities, productive youth power and Outcome Based Education (OBE). The institution focuses on bringing vocational education into mainstream education. The college has also started some add-on courses viz. Computer Certificate Course, Certificate Course on Creative Writing, Certificate Course on Spoken English, Certificate Course on Creative Learning, Certificate Course on Soft Skills, Certificate Course on Human Rights, Beauty Care Management etc. Further, to achieve the desired goal, the institution plans to introduce more Add-On courses in collaboration with Industrial Training Institutes (ITIs), Polytechnics, Local Industries etc. In the ensuing days, the institution desires to introduce the following short term and long term vocational cum professional courses/programmes: i) Bachelor of Education (B.Ed) ii) Fishery Science iii) Animal Husbandry iv) Tea & Agro Studies v) Food Technology vi) Vermi-Culture vii) Jewelry Designing Link for IDP http://khowangcollege.edu.in/upload/links/IDP.pdf</p>
2. Academic bank of credits (ABC):	<p>Not Applicable. But, The College advocates openness, fluidity, innovation and flexibility in education system through the already implemented CBCS model of curriculum. The College has decided to operate blended mode of education in near future with the implementation of NEP 2020. It will positively reduce the dropout rate and poor enrollment in the college.</p>
3. Skill development:	<p>Computer Education: We offer computer education with AMTRON (A Govt. of Assam Undertaking). There are four courses being offered for the academic</p>

	<p>session 2021-22 i.e. (a) Three month Certificate in Computer Financial Accounting Course (b) Six month Advanced Certificate in Desktop Publishing and Accounting (c) One year Diploma in Computer Application and (d) One year Post-Graduate Diploma in Information Technology. Admission Notice for 2020-21: http://khowangcollege.edu.in/upload/notice/1647940664.pdf</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>To keep pace with our root and to maintain our self-identity intact, the institution, from its very inception has been trying to integrate the Indian Knowledge system by imparting the teaching-learning through the regional language Assamese which is also the mother tongue of majority of students. In the course curriculum of Assamese honours students get the opportunity to know about Indo-Aryan Language of Assam. In this way, the students can acquaint knowledge on structure of Sanskrit, Pali-Prakit, Language etc. Students can understand the evolution process of Indo-Aryan Language. It gives the students some idea about Sanskrit, Pali and Prakit Language through some selected texts. It also develops the grammatical conceptuality of Assamese language. To know about the introduction to Indian literature like Indian Poetry, prose, story, drama etc. there is paper Introduction of Indian Literature. Moreover, to acquaint the students with the rich cultural heritage of ancient Indian Classical literature, especially Sanskrit Literature, the students honouring English have to go through a paper i.e. Indian Classical Literature. After going through this course, the learners shall be able to appreciate the creative excellence and artistic/aesthetic sensibility of immortal plays written in Sanskrit like Kalidasa's Abhignana Shakuntala, the epics The Mahabharata and Sudraka's Mricchakatika and the classical sensibility of immortal classics like Srimanta Sankardeva's Parijata Harana. Besides, in most of the subjects the students can study about the rich Indian Culture and heritage. The college also organises various programmes viz. Ethnic Food Exhibition, Traditional Dress Competition, Art and Craft Exhibition, Drama Competition, Competition of Folk Song and Music, etc. to realise the richness of diverse Indian Culture and promote the same.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>After implication of National Education Policy, 2020, the College will redesign the curriculum on Outcome</p>

	Based Education (OBE). The College is going to introduce more vocational courses to support students. The College will further conduct workshops and Faculty Development Programmes under OBE.
6. Distance education/online education:	The College is planning to open Distance Education for PG classes under Directorate of Distance Learning (DODL), Dibrugarh University. The Central Library of the College is also under the process of digitalization.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC of the college has undertaken some innovative programmes and initiatives to ensure the election process inclusive, accessible and participative as determined by the Election Commission of India. The ELC of the college in collaboration with District Election Officer, organized a special campaign programme on 13-11-2021 on Special summary Revision with reference to 01-01-2022 as Qualifying Date. In the campaign, an attempt was made to ensure if the names of all the eligible voters are included in the Voters' List of the respective constituency i.e. No-115 Moran LAC. Besides, as a part of observation of National Voters' Day on 25th January, 2022, the ELC of the college organized an open written Quiz competition on Electoral Literacy. Speakers also delivered lectures on voting rights, voting behaviour and also the polarizing tendency emerges during the time of election. The Nodal student of ELC of the college also attended an orientation programme at District Administrative Office organized on the occasion of National Voters' Day on 25th January, 2022. He had also been appointed as the Campus Ambassador 2021-2022.
4. Any socially relevant projects/initiatives taken by	With a view to contribute to the advancement of

<p>College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>democratic values and participation in electoral processes, the ELC of the college organized an awareness drive at the nearby village of the college on 28th of January, 2022. The Nodal Student along with teacher representatives of ELC of the college delivered speech on Electoral literacy and appealed the localities to take part in elections for a stronger India.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>To ensure the registration of the eligible students i.e. above 18 years as voters in the electoral roll the ELC as well as the college made notable efforts by making them aware about their voting rights and need of the same. The Nodal Teacher has personally taken initiatives in registering the students above 18 years in the electoral roll by identifying them.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
381	306	278	306	325

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 26

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	25	24	24	26

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
13	20.73	66	104	12.5

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution ensures that the curriculum is effectively delivered and documented through a well planned mechanism. The college offers two Under Graduate programmes, i.e. Bachelor of Arts (B.A) and Bachelor of Commerce (B.Com), while also simultaneously running the 10+2 Higher Secondary (HS) course in Arts. The College follows the curriculum designed by Dibrugarh University for UG programmes. In addition, the affiliated University provides an 'Academic Calendar' for every academic session followed by the college under it where various events, scholastic and non scholastic activities, semester examination dates, and even the holidays list is pre-determined. The IQAC of the college prepares an 'Academic Calendar' coinciding with the events in the University 'Academic Calendar'. Along with a master class-routine prepared by the College, every department displays their own departmental routine in the departmental notice board. At the commencement of each academic session, an orientation programme is organized by the authority. The authority tries to ensure that the curriculum is delivered effectively and takes necessary measures accordingly. Furthermore, after declaration of the end semester results, the college authority arranges a Staff meeting, analyzes the outcomes thoroughly, finds out the lacuna within the process, and plans out for future betterment of the students.

The Academic Calendar of the College is prepared in line with the affiliated University's academic calendar, including all the weekly working days and holidays, internal assessment/ sessional examination dates, annual sports week, observation of cultural events, last working day of the semester, etc., which it is then duly approved in the Governing Body meeting. The academic calendar is also displayed on the Prospectus of the College for the benefit of the students. Two sessional examinations are conducted in every semester to assess the progress of the students. The marks allotted for Internal Assessment (20%) in each course shall be based on the following- a) Sessional Examination I (Written)- 25% of the marks allotted for internal assessment. b) Sessional Examination II (Written)- 25% of the marks allotted for internal assessment. c) Seminar/ Group Discussion- 25 % of the marks allotted for internal assessment. d) Attendance: 25 % of the marks allotted for internal assessment. Internal examinations marks are displayed for the students on the notice board. There is an Academic Council of the College to smooth functioning of the academic activities in the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 4

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 3.13

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
50	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

GENDER

Gender inequality and gender discrimination are relevant and important topics that the students should be aware of. To educate the students on the importance of gender equality and make them responsible citizens of the future, the Curriculum includes special papers.

ENVIRONMENT AND SUSTAINABILITY

Environment and sustainability are relevant and important issues that the students should be aware of. The Health and Sanitation Club of the college undertake various activities to help the students maintain a proper hygiene so as to prevent sickness and disease. To educate the students on the importance of a sustainable environment and to make them responsible citizens of the future, the curriculum includes special papers which are listed below.

HUMAN VALUES

The Vision of the College is to create genuine, enlightened and responsible citizens with value-based education. Along with the curricular activities, the College also gives importance to nonscholastic activities like sports, yoga, music, etc. to inculcate human values like sportsmanship, team spirit and spirituality, while also helping them maintain a healthy physical and mental health. To inculcate the human values and make them responsible human beings, the curriculum includes special papers which are listed below.

PROFESSIONAL ETHICS

There is a “Handbook” consisting of the code of ethics and conduct available in the College website that instructs the various stakeholders regarding their codes of conduct.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 8.14

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 31

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 96.73

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
381	306	278	306	325

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
385	320	300	320	325

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 96.73

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
381	306	278	306	325

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
385	320	300	320	325

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 15.88

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

As a part of experiential learning, the students of the college are assigned field visits and surveys which are identified as academically significant by the teachers. For example, the concerned teachers take the students to do case studies in nearby industries, schools, sites of historical importance or to the neighbouring villages to enhance the students' knowledge and learning experiences that moves beyond the classroom and strives to bring a more involved way of learning. Also, the interested students of the college

are given hands-on training in craftsmanship in the Cane and Bamboo Centre. The Add-on Course on Beauty Care Management gives hands on training on several beauty care tips. As a part of participative learning, the students of the college take part in seminars, workshops and group discussion which are held as a part of the curriculum. Some of the students who are identified as fast learners also engage in peer teaching. In addition, the students are encouraged to participate in activities that promote the spirit of team work. Students are actively involved in the publication of the college magazine, departmental journals, wall-magazines, hand written magazines, etc. The group activities and camps of NSS, Swaccha Bharat Abhiyan, Health and Sanitation Club and Eco Club also help the students to learn their responsibility for social and community welfare. Also, students are encouraged to participate in activities of the various sports training camps held regularly in the college. These inculcate the spirit of sportsmanship and universal brotherhood in the students. The academic progress of the students is regularly evaluated through periodic assessments and home assignments and group discussions, which demand the application of analytical and problem solving methodologies. The students also take initiative to help the people of the vicinity by promoting pertinent issues related to importance of health, hygiene and sanitation, healthy lifestyles, drugs and substance abuse, etc. which are prescribed in the curriculum of the Skill Based Course (NSS) of the affiliated University.

The practice of using ICT enabled tools by the teachers was scarce in the initial years but owing to lockdown due to COVID 19 pandemic, all the teachers used different ICT enabled tools, for instance, online meeting platforms like Google Classroom, Google Meet, Zoom, etc. to conduct classes and ensured that the teaching learning process was not hampered. Even after the lockdown, the teachers continue to use the online teaching platforms as and when required. The College has ICT based classrooms furnished with smart board, LCD and interactive board which are used for effective teaching and learning. The teachers also encouraged the students to take part in various webinars, online lecture series and online competitions that took part during the lockdown, a trend continues till date. The students are also suggested to read various online articles, journals which are pertinent to their curriculum. The students can avail free Wi-fi facility in the college campus. The Central Library of the college has a rich assortment of e-journals that can be accessed by the teachers and the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	25	24	24	26

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 13.82

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	3	3	3

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has limited leeway for reform on internal assessment in the institutional level as the college

follows the norms and policies of continuous evaluation as prescribed by the Semester Regulations of Dibrugarh University. Formal method of internal assessment is as prescribed by the university. 80 weightage is given to marks for written final examinations and 20 weightage for internal assessment that contains-attendance(5marks), two sessional examinations(each sessional examination carries 5 marks) and Seminar/Group Discussion and Home Assignment(5 marks). Question papers for sessional examinations are modelled on university question paper to make the students familiar with the question pattern of final examinations. However, with a view to make studentoriented evaluation system some virtuous initiatives are taken bythe institution. Continuous Evaluation : (a) Class assignment: Regular class assignments are given to the students to evaluate the level of understanding and learning. (b) Unit Test: Unit test is conducted after the completion of a unit to measure students` performance. (c) Quizzing and Debating: Quizzing and Debating is conducted in a frequent interval to evaluate the rationality as well as learning.

The mechanism of internal assesment is transparant. Marks of Internal Assesment is portrait on the departmental notice board by the departments of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Response:

- Programme Outcomes (POs) and Course Outcomes (Cos) for all programmes offered by the institution are stated and displayed on college website.
- At the commencement of each academic session, an orientation programme is organised at the institutional level where students are oriented on the learning objectives and outcomes.
- Teachers are aware of the course outcomes of the course taught by them and they communicate the same to the students at the beginning of the curriculum delivery.
- The college publishes the Prospectus mentioning the outcomes of each programme and course offered by the institution.

Being an affiliating institution of Dibrugarh University, Khowang College abides by the syllabus and courses designed by the University. The college regularly evaluates the performance of students through various methods to evaluate the attainment of the programme outcomes and course outcomes. It uses direct methods viz. sessional examinations, Internal Assessment Tests, Assignments, Semester Examinations, Seminars, Group Discussions, Laboratory Practicals, Projects etc. which provide a sampling of students' knowledge and provide strong evidence of student learning.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Response:

- Programme Outcomes (POs) and Course Outcomes (Cos) for all programmes offered by the institution are stated and displayed on college website.
- At the commencement of each academic session, an orientation programme is organised at the institutional level where students are oriented on the learning objectives and outcomes.
- Teachers are aware of the course outcomes of the course taught by them and they communicate the same to the students at the beginning of the curriculum delivery.
- The college publishes the Prospectus mentioning the outcomes of each programme and course offered by the institution.

Attainment of POs and Cos are evaluated by the institution through the following methods:

Sessional Examinations:

Sessional Examinations are based on theory papers. It is a metric used to continuously assess the attainment of course outcomes. Besides the class tests, in each semester, two sessional examinations are conducted at institutional level.

Home Assignments:

To assess analytical and problem solving abilities, students are assigned with course related tasks and assessment is done based on their performance. Assignment is given at least once in each semester.

Group Discussion:

This metric is used to assess and enhance students' leadership, coordination communication skills and critical ability.

Seminar Presentation:

With a view to measure and enhance students' critical, original and research oriented outlook along with presentation skills, seminar presentation is made compulsory at least once in each semester.

Project work:

To assess students' involvement in community and to measure their critical input, students are assigned with various project works.

Laboratory practicals (Education, Language Lab and Computer Lab):

Practical in laboratory is a qualitative performance assessment tool designed to assess students' practical knowledge, communication skills and problem solving skills.

End Semester Examinations:

The college conducts End Semester Examinations as per affiliating University schedule and regulations. Students are evaluated for 80% marks for End Semester Examinations. End Semester Examination is more focused on attainment of all course outcomes.

Internal Assessment:

Students are evaluated for 20% marks through Internal Assessment. The marks of Internal Assessment are distributed on the following readings:

Sl. No.	Evaluation Parameter	Marks
1	1st Sessional Examination	05
2	2nd Sessional Examination	05
3	Seminar / Group Discussion / Assignments / Projects	05
4	Attendance	05
Total		20

External Assessment:

External Assessment is evaluated by external experts appointed for practical examinations.

Feedback evaluation:

Collection of feedback from the stakeholders is one of the important methods of measuring the attainment of programme outcomes. The college regularly takes feedback from its various stakeholders viz. students, alumni, employees, parents etc.

Remedial Classes:

Throughout the semester, the faculty members evaluate the performance of students each programme. Advanced Learners and slow learners are identified after the first sessional examinations. Remedial classes are arranged for slow learners to clarify their doubts, and the critical points on the subject where they lag behind.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)**Response:** 92.84**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
125	162	194	200	175

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
137	162	196	220	207

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 15.85

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	15.85

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Encouragement has been given by the college to the faculty members to publish research papers, chapters in edited volumes and books to spark research initiatives. The faculty members have published articles in Scopus and UGC Care list journals. Khowang College Institution has emerged as a pioneer in fostering an ecosystem for innovations through its ground breaking initiative, the Indian Knowledge System (IKS). With a strong focus on promoting awareness about Intellectual Property Rights (IPR) and facilitating the creation and transfer of knowledge and technology, the institution has paved the way for transformative outcomes. By nurturing a culture of respect for intellectual property, the institution encourages originality and safeguards the rights of creators and inventors.

To nurture and support young minds that have shown expertise in various innovative skills, the College has set up an incubation centre named "Udbhavana" which provides a space for the budding talents to transform their innovative ideas into viable business propositions. The impact of Khowang College Institution's ecosystem can be witnessed in the wider community as well. Through outreach programs and collaborations with local schools and communities, the institution extends its expertise and knowledge to a larger audience. By fostering a spirit of innovation and promoting the importance of IPR, Khowang College Institution has become a catalyst for change and progress in the region.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
05	04	01	00	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.04

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	07	13	04	03

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.73

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
07	06	04	01	01

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Extension Activities:

It is the need of the hour to sensitize students about social issues so as to create a generation who would play an active role in society and thereby make the world a better place to live in. Khowang College has been consistently promoting participation of students and faculty members in extension activities through various cells and units such as the Khowang College women cell, Teachers' Unit (KCTU) Khowang College Students' Union, the different academic departments, Health and Sanitation Club under SBM, Eco Club, NSS and career counselling cell etc.

Extension services are made available to nearby, villages, Tea Garden, Schools and Communities. The Women Cell and Health and Sanitation Club (SBM) has been organizing awareness programmes on health and hygiene and also gender sensitization. The KCTU organizes Teaching extension programme. Health and Sanitation Club organizes awareness programme on open defecation (ODF).

The NSS Unit of Khowang College is well appreciated by the community for its extension activities. Recently, the programme Officer of NSS Unit of Khowang College has been awarded by Dibrugarh University as the Best Programme officer of the year 2020-2021. The extension activities are carried out by the NSS Unit of the college, sometimes by itself and sometimes in collaboration with others. From 2020, the NSS volunteers of Khowang College are involved in campaigning for fighting against Covid-19, helping in distribution of relief materials at the neighbouring villages of the college and creating awareness in this regard. They also extended a helping hand in the vaccination drives. The regular activities of NSS Unit Khowang College include awareness of Health and Hygiene, plastic free environment, HIV, AIDS, Plantation and Cleanliness, Blood Donation Camp, Workshops for De-addiction, Anti-Tobacco campaign, Observation of Yoga day, World Environment Day, Girl Child Day, Wetland Day etc. The NSS Unit organizes free health check-up camp and eye check-up camp etc. The NSS Unit always stands by the flood victims in their hour of need by distribution of relief materials to the flood victims whenever the need arises.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies**Response:**

As a pioneer institution of higher education in greater Khowang area, Khowang College has always tried its best to serve the community at large through various extensions and outreach programmes undertaken by different Departments and Cells. In addition to the gratitude and appreciation of the beneficiaries of such programmes, a number of government/government recognized bodies have given recognitions to such activities.

The NSS Cell of Dibrugarh University presented a certificate of appreciation to Dr. Trailokya Dehingia,

Programme Officer, NSS Unit, Khowang College at the NSS Mega Special Camping Programme held at Dibrugarh University from 7th to 11th February, 2018 in appreciation of his hard work and dedication to carry forward the activities of NSS and propagate its ideals and objectives and contribute to nation building.

The Indian Society for Training and Development (ISTD), Guwahati Chapter and “Arhan” – Association of Reforms for Healthy Advancement of Nation awarded an “Honorary Appreciation” to Dr. Trailokya Dehingia, Programme Officer, NSS Unit, Khowang College for outstanding contribution and fortitude towards the Humanitarian cause and exemplary work done at the frontline of Covid Pandemic. Dr. Trailokya Dehingia was appreciated for his commendable work despite huge personal risk and keeping alive the spirit of Education and humanity.

Dr. Trailokya Dehingia, Programme Officer, NSS Unit, Khowang College was awarded the Dibrugarh University NSS Award for the year 2020-2021 in the category of Best Programme Officer in May, 2022.

Dr. Deepali Bhattacharjee, Coordinator, IQAC and Associate Professor of the Department of Economics, Khowang College was awarded certificate of appreciation for her outstanding contribution in the field of education and community development by Infinity Edsurge on 20th November, 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 125

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
65	18	8	14	20

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

<p>3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</p> <p>Response: 6</p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Khowang College has adequate facilities for Teaching Learning in terms of classrooms, laboratories, computing equipments etc. each departments has adequate number of classrooms, projectors and computer equipments, viz. desktops, laptops, internet connection etc. Moreover, the college has a Central Library partially operated with integrated library management software (ILMS).

Khowang College has adequate facilities for games and sports both indoor and outdoor. There is a large football playground and cricket playground in front of the college. There is also a volley ball field and badminton court and table tennis court for indoor sports. There is also a pavilion building for outdoor game management besides the playground. The college has a Yoga Centre for students and both teaching and non-teaching staff and well equip gymnasium is in library building for students.

IT facilities are regularly upgraded by the college. The college has leased internet connection with broadband service through LAN/WLAN for the office devices, library and for classrooms and seminar halls. Most of the classrooms are ICT enabled and have portable LCD projectors. Students and teachers have access to the campus online catalogue of Central Library, which is partially maintained using ILMS software viz. INFLEBNET SOUL 1.0. Office is also automated with online portal for admission and services adopts for transfer salaries, scholarships and digital payments. The college has a dynamic website providing all the necessary information for their faculties and students. Wi-Fi switches have installed in the college campus and providing free internet through hotspots in entire campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 100

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
13	20.73	66	104	12.5

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The central library of Khowang College is undergoing through the process of automation with KOHA ILMS. The library has a collection of 18,000+ books (textbooks, reference and other books) and subscriptions to 3 printed journals, 3 newspapers, and 6 magazines. The library has a good collection of encyclopaedias, dictionaries, project reports and books on competitive examinations.

ILMS in the library: Benudhar Rajkhowa Library and Information Centre, Khowang college used SOUL ILMS from 2014 till August, 2022 and switched to Koha ILMS in September 2022. The library is undergoing through the process of automation with KOHA ILMS.

Membership of E- contents: The library is a member of the N-LIST and users can access 199500+ E-books and 6000+ E-journals available in the N-LIST database. The library is also processing the registration for club membership of NDLI and users can access 94,051,509+ resources available in NDLI.

Book browsing: The holdings of the library can be searched using OPAC from both inside and outside of the college campus .

Wi-Fi based library: Library users can use the Wi-Fi service in library.

WhatsApp based circulation: The students and teachers of the college are connected to the library through WhatsApp groups. New arrivals and other library related information are shared in the groups.

Online book requisition system: Students and teachers can request or suggest book purchase using WhatsApp and Email.

Reprographic service: Reprography service is provided in the library.

The library is under CCTV surveillance.

Ask the Librarian service: Queries related to different library services can be e-mailed to the address provided in the library webpage.

The subject wise tally of the printed books is as follows:

Sl no.	Subject	No. of Books
1	Assamese	4,656
2	Economics	1,728
3	Education	1,825
4	English	2,700
5	History	1,648
6	Political Science	2,488
7	Sociology	2,311
8	Commerce	720

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

IT facilities are regularly upgraded by the college. The college has upgraded its internet from leased to fibre internet connection with broadband service through LAN/WLAN. Wi-Fi switches have been installed in the college campus to provide free internet through hotspots in entire campus. The College has a separate Student Wi-Fi connection with a password which is provided to them. The bandwidth for internet connection is 100 Mbps. There is a two router in the college campus One have dual band router which is supplying wifi facilities for students and also there is an another wifi router for staff, office and library uses.

The College provides IT facilities to the students, faculty members and Non teaching members. There are 03 numbers of Smart Boards, 02 numbers of LCD and 01 interactive board in the College. There are 46

Computers in the College. For security and safety inside the College Campus, 16 numbers of CCTVs are installed which conduct surveillance over the entire College campus. The College has a user friendly website (www.khowangcollege.edu.in), where the College Prospectus and all updates related to Online Admission, feedback forms, facilities available, different Committees, Campus regulations, photos of various events, etc. are made available.

For maintaining the hardware and the IT infrastructure of the campus, technical staff is outsourced. The institution updates the IT facilities frequently through various systems. 03 classrooms and 02 seminar halls are equipped with ICT facilities, while the whole campus has Wi-Fi (BSNL) internet coverage. However, smart interactive boards are utilized by the faculty members as teaching aid for more innovative teaching-learning practices. To promote minimal use of papers, electronic communication in terms of emails and WhatsApp are used. The Departments also made use of Google Classrooms, Youtube videos and Zoom classrooms during the Covid-19 pandemic. The teachers provided lecture notes through online classes. Financial activities are transformed to digital forms following Digital India initiative. The College hires computer technicians and service providers for technical work or repairs. The institution takes utmost care in safe-keeping and replacement of the IT tools whenever necessary. The Wi-Fi facility is free of cost for all teachers, students and stakeholders of the College.

The College website is regularly updated by the webmaster whereas the faculty members and Departments update their respective details in the website for information sharing. The programming & network management of the website is handled by the ERP software company. Every Department and the different Cells of the College have been assigned Google accounts for smooth information sharing. The College also has an up-to-date, user-friendly online admission portal set in in the website. Besides, the College has an outsourced user-friendly online feedback mechanism for the students, teachers, alumni, and parents to evaluate programme & course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 12.7

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 2.65

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.40	.40	.50	3	.42

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 55.89

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
94	239	242	177	140

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 16.1

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	14	21	19	185

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.41

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	37	01	00	01

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
138	173	188	213	213

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 43

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	2	6	13	10

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	3	8	15	11

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association named “Prakton Xikhyarathi Sanmilani” which has a Registration of Trust under the Indian Stamp Act, 1899 (Act II of 1899) dated 22nd of March, 2022. At present, there are approximately more than 200 registered members in this Alumni Association.

Composition of “Prakton Xikhyarathi Sanmilani”

Sl. No	Designation	Name
1	President	Rajib Gogoi
2	Working President	Sanjib Konwar
3	Vice President	Pramit Borah Pulin Sonowal Bitopan Sonowal Hiralal Borgohain
4	General Secretary	Rahul Konwar
5	Assistant General Secretary	Dibya Das Suren Dihingia Vernice Changmai
6	Treasurer	Krishna Kanta Gogoi
7	Chief Advisor	Dr. Trailokya Dehingia
8	Advisors	Dipali Saikia Pradip Chutia Biju Chetia Dr. Binod Borah Munin Borah Pabitra Deori Prafulla Sonowal Durlav Bharali
9	Executive Committee	Dr. Sachidananda Saikia Rikheswar Barua Tilok Das Dayananda Deori Hridayananda Handique

Members of “Prakton Xikhyarhi Sanmilani” actively participate in various college activities and have contributed immensely towards the realization of the mission and vision of the college. They regularly offer a helping hand to the college authority in providing institutional scholarships and freeships to students of economic weaker section. The Alumni Association also publishes an annual Wall Magazine

named “Kalpadroom” which facilitates academic enrichment in the college. Many members of the Alumni Association have also voluntarily served the college in both teaching and non-teaching positions. A noted Alumnus, Dr. Binod Chandra Borah, who is presently serving as the Registrar of Majuli University of Culture, Assam took initiative to sign a MoU between Khowang College and Jogamaya Borah Memorial Educational Trust (JBMET) for conducting an annual academic talk. Apart from the central Alumni Association, every department has its own alumni forum which actively takes part in various departmental activities. The members of the Departmental Alumni Forums have donated books and utility furniture to the departments. The IQAC of the college also has representative from the Alumni Association who offer valuable suggestion and support for the betterment of the college.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

The College envisions achieving the status excellence in Higher Education and dedicatedly works with the mission of producing innovative, socially committed, morally upright, temperamentally scientific, technologically up-to-date and globally competent youths. The College, with the involvement of all Teaching and Non-Teaching staffs, students and other stakeholders dedicatedly takes up plans which are reflected in its action taken plans. The College authority decentralizes its administrative and academic activities through IQAC and Head of the Departments. In academic matters, different decisions are taken with due discussion with College CBCS board, concerned departmental faculty, the Academic Committee and subsequent approval of the Governing Body. Various sub-committees are constituted by the Principal for the better participatory management such as Institutional Development Plan Committee, Library Committee, Purchase Committee, Anti-ragging Committee, Anti-Tobacco Cell, ICT Cell, Women Hostel Committee, Career Counselling and Placement Committee, Women Cell, NSS, NEP Task Force, Eco Club, Different houses, Vehicle control Committee, Grievance Redressal Cell, etc.

The infrastructure development plans are carried out by the college development committee with due recommendations of the Governing Body. The various outreach, extension and innovative commitment to society, community as well as its whole hearted practice of grooming the youth as dedicated humanist servant for the world community.

The Institution has prepared an Institutional Development Pan (IDP) in accordance with the instructions provided by the Director of Higher Education, Assam. The IDP has been prepared in line with the core anchors of the NEP 2020. The NEP Taskforce of the College, while preparing the IDP, analyzed the constructive viewpoints and ideas of the various stakeholders of the institution and thus, framed a 15 years perspective plan with the inclusion of some long-term and short-term goals to be implemented strategically in phased manner. In the ensuing days, the institution plans to transform itself into a Multidisciplinary and Holistic Higher Education Institution, An Institution of Knowledge, Motivation and Competence, Study Centre of Traditional / Local Cultural Heritage, Open and Distance Learning Centre and Autonomous Higher Education Institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college has attempted to successfully implement the plans and programmes as per its plan that was framed as quality benchmarks for the institution. The activities successfully implemented by the College are:

1. The implementation of CBCS course
2. Started the different Add-on courses in regular mode with affiliation from Dibrugarh University.

The College has an effective and efficient system of administration, appointment and management. The Governing Body is the apex policy making body in the College headed by the President. The President of the Governing Body is nominated by the Government of Assam. The Governing Body is constituted as per the provisions of the College Management rules 2001. It includes nominees of the affiliating University, representation of Teaching and Non-Teaching staff and Guardian representatives. The Principal of the College, as the Secretary and Head of the institution, executes the decisions of the Governing Body. He heads all administrative, academic and supporting activities. He is assisted by the Vice-Principal and IQAC of the College in all his activities. While the office is managed through the Head Assistant, different committees are formed for streamlining the academic and administrative activities in the College (IDP, Finance, RUSA, CDC, Purchase, Grievance Redressal publicity, Medical, disaster management, campus beautification and canteen supervising). The Academic body comprising of the Principal, Vice-Principal, IQAC, and Heads of the Departments takes decisions in all academic matters. The academic activities are executed through the HoDs, course coordinators and faculties of the respective Departments. The HoDs have the freedom for distribution of the course among respective faculties and he/she is entrusted to monitor and manage the classes to cover the allotted syllabus in time. The faculties of the College engage themselves in every activity of the College and encourage the students to participate in various events. An Examination Conduction Committee is formed by the Principal annually to conduct all the examination of the year. For Library administration, the Librarian is assisted by the Library Committee. Based on the needs, different types of sub-committees, for instance curricular, admission, routine, ICT, career counselling, different student mentoring houses, anti-ragging, anti-tobacco, women cell, yoga and meditation, games and sports, cultural student union have been formed.

Appointment of Teaching and Non-Teaching Staff is processed by the Governing Body as per UGC rules and guidelines. Non-Teaching staff and their promotion are guided by the Assam Government rules.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

Response:

WELFARE MEASURES FOR TEACHING STAFF: As per the University and Central Government rules, all the allowances are given to all the employees as per entitlement without any delay. For attending workshop/conference/seminars, the teachers are provided academic leave with the financial support where necessary. The IQAC of Khowang College always encourages and advises the teaching staff by providing them incentives for their commendable research works publications/innovative teaching, paper presentations, etc.

WELFARE MEASURES FOR NON-TEACHING STAFF: As per the University and Government rules all the allowances are given to all the employees as per their entitlement without any delay. The College has a First Aid Medical Service Centre for staff and students where their emergency needs are catered to.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years****Response:** 35.77**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
27	9	3	1	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The sources of funds for the college are –

- **Government grants:** It includes grant from Government of Assam, UGC, RUSA, Government of Assam, and Government of India.
- **Fees from students:** It includes various student fees (admission, student's union, examination) and course fee for self-financed programmes and add-on courses.
- **Fund mobilization from industries:** It includes funds mobilized from local industries like oil, Duliajan; BCPL Lapetkota, Dibrugarh.

Resource mobilization procedures, and its utilization –

- The College applies for various grants as per the government scheme by submitting necessary filled-in applications and supporting documents.
- Application of faculties for Minor and Major research project are forwarded to the funding agency.
- The College applies for special grants for infrastructure etc. by giving explanation of its need and the possible budget for the same.
- The College appeals the local industries to provide financial support giving details of their need and requesting them to provide support.
- The fees of students are collected during admission time in case of creamy-layers. The Government of Assam is requested for the payment of the fees of the student whose fees are waived as per the Government Scheme.
- The College attempts to motivate staff members to provide support for students and duly acknowledges the receipt of such philanthropic grants.
- Fund generated from natural fishery in the College Campus is allotted for fish cultivation to different party annually by the college authority.
- The Funds received from the sources are utilized as per plan and budget of the College for

construction of new buildings, purchase of academic and support materials, books and journals and in the various academic activities like organizing of seminar / conference / webinar / workshop and guest lectures and taking up of field trips, etc.

- The finance sub-committee, with assistance from budget sub-committee of the College, look after the optimum utilization of these resources for all-round development of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of Khowang College is a significant administrative body responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities which are necessary to improve the quality of the college. The significant role of the IQAC is to maintain quality standard in teaching, learning and evaluation process. The IQAC of the College promotes and determines the quality related activities and issues through various programmes and activities such as seminars, workshops, symposia, conferences, academic meetings and any such kind of event or programmes for all the stakeholders of the institution. The role of IQAC in maintaining quality standards in teaching, learning and evaluation becomes crucial.

IQAC has attempted to upgrade the quality of diverse activities in the college through various practices. Two such practices institutionalized are streamlining of feedback system and conduction of quality audit.

1. Streamlining of feedback system :

The institution has made significant efforts to streamline feedback system for quality enhancement

1. Feedback on academic transaction and over all institutional performance have been collected from all stakeholders viz.

1. Student : The feedback taken from students consist of two distinct part :

- Feedback on teaching and curriculum: Students respond to queries encapsulating the relevant points related to curriculum, its transaction, different aspect teaching is collected.
- Feedback on overall institutional performance: Students respond to queries encapsulating the relevant points related to administration and facilities were collected.

2. Teachers: The feedback taken from teachers is related to the prescribed curriculum and various aspects associated with delivery of the curriculum.
3. Employer: The feedback taken from employees is related to overall institutional quality enhancement.
4. Parents: The feedbacks taken from parents on various academic practices are taken into consideration.
5. Alumni: The feedbacks taken from Alumni are related to the curriculum, their learning experience while studying in the institution and their views about employability possibilities of the curriculum.

Mechanism:

- The collective feedback is analyzed and feedback report is prepared.
- The feedback report is communicated to the concerned bodies for follow up action and action is taken accordingly
- The feedback report is uploaded in the College website : <https://khowangcollege.edu.in/feedback.php>

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equality means the existence of a fair ratio of male and female representatives within the institution in terms of number of students in various programmes as well as within the staff structure. The rationale is that traditionally women have lesser access to resources and opportunities due to the social structures which act as inhibitors to opportunities. This results in lesser capability among women which in turn produces a snowball effect on their empowerment and access to developmental initiatives. The region where the College is located is mostly agrarian rural area of Khowang Development block of Dibrugarh District comprising of Scheduled Caste and Scheduled Tribe population. The region is one of the backward regions of the district.

Facilities Provided for Women

- Girls' Common Room
- Sanitary Pad Vending Machine
- Girls' Hostel
- Self-Defense Training Programme conducted by the Games and Sports Cell
- Football and Athletics coaching camps by the Games and Sports Cell
- Health & Sanitation Club
- Sexual Harassment Internal Complaint Cell
- Grievance Redressal Cell
- Add-on Course on "Beauty Care Management"
- Gender Audit

Empowerment of Women by the Institution

Women empowerment, which entails the concept of creation of an environment where women can make independent decisions on their personal development as well as shine equal to their male counterparts in the society, is currently a dynamic topic of debate in our country. Khowang College, a rural based institution of Higher Education has been undertaking various commendable efforts to empower the girl students of the College. As the evidence of exemplary performance, the achievements of the championship award by the Women Football Team of the college in the Dibrugarh University Inter-college Tournament for 12 consecutive years, Participation in Inter-university tournaments in Football and Archery, Participation in the Hero Senior national Women Football Tournament, Senior National Women Sepak-Takraw Completion, Representing the State Team in Cricket and Football, achievement of Gold Medal in Boxing, Taekwondo, and powerlifting in Inter-college tournament, Gold Medal in Football and Silver medal in Sepak-Takraw, Achievement in Assam Youth Olympic and participation in North-East Olympic in Football etc. are worth mentioning. The Institution actively encourages and supports the representation of women in leadership roles and decision-making positions, implements affirmative action programs, mentorship initiatives, and sponsorship opportunities to empower women and provide them with equal

opportunities for career advancement.

Best Practices for Women

- The College authority has supported the seminar and workshops conducted by the various Departments on women issues.
- The College has regularly supported women employees in terms of granting them maternity leave or child care leave.
- The College has an Internal Complaint Committee for addressing various gender related issues.
- The Mentoring system followed within the Departments has helped in enabling girl students to progression in Higher Education.
- The College organises self-defense, athletics and football coaching for encouraging women students in the field of sports.
- The general environment is gender friendly and no case of discrimination has emerged as concluded from the survey questionnaire circulated among the students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit
- 2.Energy audit
- 3.Clean and green campus initiatives
- 4.Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Khowang College, a rural-based institution of higher education, has been at the forefront of promoting an inclusive environment that fosters tolerance, harmony, and respect for diversity. There prevails a healthy environment in the College with the inclusion of inclusive practices where students, irrespective of religion, language, caste, creed and social and economic background can experience and learn in an atmosphere of respect. The vision of Khowang College is to impart Higher Education, especially to the desiring and deserving students belonging to socially and economically backward and unprivileged sections of the rural society and also to prepare the students to be instrumental for the great process of nation-building and universal brotherhood. Keeping pace with its vision, the College recognizes the socio-economic diversity of its students and takes necessary steps to provide equal opportunities for all. The institution offers financial aid and mentorship programmes to students from economically disadvantaged backgrounds. Besides, the College gives emphasis on sensitizing its students and employees to their responsibilities as citizens. The following initiatives have been undertaken by the College for providing an inclusive environment during the assessment period:

Sl. No	Year	Activity Name	Date of the activity	T
1	2017-18	International Yoga Day	21/06/2017	98
2		Shilpi Divas	17/01/2018	63
3		Birthday of Bharat Ratna Dr Bhupen Hazarika	08/09/2017	57
4		Gandhi Jayanthi	02/10/2017	13
5		Bishnu Rabha Divas	20/06/2017	78
6		International Mother Language Day	21/02/2018	32
7		NSS Day observation	24/09/2017	30

8		National Unity Day	31/10/2017	18	
9	2018-19	International Yoga Day	21/06/2019	12	
10		Birthday of Bharat Ratna Dr Bhupen Hazarika	08/09/2018	62	
11		Gandhi Jayanthi	02/10/2018	30	
12		Bishnu Rabha Divas	20/06/2019	83	
13		International Mother Language Day	21/02/2019	40	
14		NSS Day observation	24/09/2018	29	
15		National Unity Day	31/10/2018	18	
16		2019-20	Yoga Practice on the International Day of Yoga	21/06/2020	12
17	Shilpi Divas		17/01/2020	55	
18	International Mother Tongue Day		21/02/2020	11	
19	Bishnu Rabha Divas		20/06/2020	63	
20	Satriya Dance Competition		27/11/2019	26	
21	International Women's Day		07/03/2020	18	
22	2020-21	Independence Day	15/08/2020	30	
23		Teachers Day	05/09/2020	25	
24		NSS Day	24/09/2020	30	
25		Rastriya Ekta Diwas	31/10/2020	10	
26		National Voters Day	21/01/2021	18	
27		Republic Day	26/01/2021	25	
28		International Mother Language Day	21/02/2021	27	
29		Saraswati Puja	16/02/2021	45	
31		Women's Day Celebration	08/03/2021	10	
32		Bishnu Rabha Divas	20/06/2021	12	
33		World Environment Day	05/06/2021	10	
34		International Yoga Day	21/06/2021	90	
35		Human Rights Day	10/12/2020	15	
36		UNO Day	24/10/2020	11	
37		Gandhi Jayanti	02/10/2020	10	
38		Girl Child Day	24/01/2021	20	
39		Blood Donors' Day	14/01/2021	60	
40		2021-22	Independence Day	15/08/2021	90
41			Gandhi Jayanti	02/10/2021	75
42	Teachers Day		05/09/2021	90	
43	NSS Day		24/09/2021	14	
44	Human Rights Day		10/12/2021	78	
45	UNO Day		24/10/2021	32	
46	Rastriya Ekta Diwas		31/10/2021	30	
47	Blood Donors' Day		14/01/2022	18	
48	National Voters Day		21/01/2022	12	
49	Girl Child Day		24/01/2022	62	
50	Republic Day		26/01/2022	30	
51	Saraswati Puja	16/02/2022	83		

52	International Mother Language Day	21/02/2022	40
53	World Environment Day	05/06/2022	29
54	Bishnu Rabha Divas	20/06/2022	18
55	International Yoga Day	21/06/2022	12
57	College Establishment Day	17/07/2022	55
58	Women's Day Celebration	08/03/2022	11
59	Basnata Utsav	13/06/2022	63

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

■ Case: 1

1. Title of the Practice: Athletics and Football Coaching

2. Objectives of the Practice:

- To impart and enhance sports integrated learning for students to adopt fitness as a lifelong attitude.
- To raise the competence and confidence of the players through the coaching.
- Identification of sports talents for further grooming.

3. **The Context that required the initiation of the practice:** Games and Sports is an indispensable part of education which can help tremendously in developing the fundamental movement skills that are the bases for lifelong physical activities. The students of the College have succeeded in sowing outstanding performance in the domain of game and sports and succeeding in winning laurels not only in University and State level but also in the National and International level competitions.

4. **The Practice:** Most of the students of the College are hailing from a rural setup. They are very much enthusiast in sports. So, the College organised a month long athletics and football coaching camp w.e.f. 22nd of August to 21st September 2016 to lead the young talents to a newer height. A total number of 56 students participated in the coaching camp. A veteran football player of Khowang Ghat, Ratan Saikia, played the role of the coach.

5. **Evidence of Success:** As an evidence of success the students of the College were being able to bring laurels in the Dibrugarh University Inter college tournaments by achieving the Best Team in Cross Country Race (Boys), Champion in Women Football (for 12 consecutive years), Best Player in Women Football, Best Team in Inter College Athletic Meet (Girls), Best Short Distance Runner etc. which were the outcome of the month long coaching camp organised by the college.

6. **Problems Encountered and Resources Required:** Lack of financial support from Govt. and

sufficient sports facilities can be stated as problems encountered in materializing the coaching camp.

■ Case: 2

1. Title of Practice: Free Eye Checkup Camp.

2. Objective of the Practice

- To provide free and high quality medical services for the poor population.
- To bring awareness amongst the deprived and unprivileged ruralizes.

3. **The Context:** The College is located in rural set up. It is surrounded by rural inhabitants belonging to ST, SC and Other Backward communities. Most of the population falls under financially backward group. So, the NSS unit of Khowang College in collaboration with Vishnujyoti Sangha and District Blindness Control Society, Dibrugarh, organised a free eye checkup camp in one of the neighboring villages of the college on 21st September, 2019.

4. **The Practice:** In the programme, formally inaugurated by the Principal of the College, Dr. Riktom Borgohain, Ophthalmologist and Programme Manager of District Blidness Control Society, Dibrugarh, Delivered a speech on health awareness. In the programme. Dr. Sandilya Gogoi, Dr. Gariyashee Lahkar and Dr. Ikram R. Chaudhary of Amch were present for conducting the camp.

5. **Evidence of Success:** In the camp, a total number of 201 patients checked their eyes, out of whom 176 were provided free spectacles and 25 patients were provided free surgery for cataract at AMCH, Dibrugarh.

6. **Problems Encountered:** Majority of poor ruralites are not conscious of their health issues. They seem to neglect or ignore some of their health problems, considering them as minor ones which, in fact, could turn into major health issues over a period of time.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Khowang College, a rural based institution of higher education, since its inception in the year 1982, has been contributing a lot towards imparting and disseminating higher education to the vast rural and academically, socially and economically challenged students of Khowang and its vicinity. Keeping view to the vision of the institution i.e. to impart higher education especially to the desiring and deserving students belonging to socially and economically backward and unprivileged sections of the rural society and to the prepare them to be instrumental for the greater process of nation building and universal brotherhood, the College, apart from the academic domain, has selected and encouraged the area of games and sports as a distinctive area of its priority for the achievement of its desired goal.

The college, in order to nurture the talents of the students in the field of games and sports, regularly organizes coaching camps in various disciplines viz. football, athletics, taekwondo, etc. Indeed, the college takes every possible initiative in making games and sports a regular feature for the students. There is a Gymnasium named Khowang College Body-fit Centre, a large playground with the provision for outdoor games viz. football, cricket and volleyball, 01 indoor stadium with the provision of a synthetic badminton court and a table tennis court, an outdoor sports pavilion and a Yoga and Meditation Centre for the physical, mental and intellectual development of the students.

Besides providing financial assistance to the students showing outstanding performance in the games and sports in order to encourage the students, the Games and Sports Cell of the College publishes its annual journal 'Glory' and a Wall Magazine 'Khowang'.

It is a matter of glory that the students of the College have succeeded in illuminating the name and fame of the institution by showing outstanding performance in the domain of games and sports and succeeded in winning laurels, not only in the University or State level, but also in the National and International level competitions. As the evidence of exemplary performance, the achievement of the Championship Award by the Women Football Team for 12 consecutive years, Boys' Football Team- 01 time Champion, 01 times 1st Runners up and 02 times 2nd Runners up in Dibrugarh University Inter-College Football Tournament, 04 times Champion in Dibrugarh University Inter-College Athletics, achievement of World Sports Star Award (Best Male Athlete 2022), participation in Inter University Tournaments viz. Football(both Boys and Girls) and Archery, participation in the Hero Senior National Women Football Tournament, Senior National Women Sepak Takraw Competition, representing State team in Cricket(women) and Football(Women), achievement of gold medal in Boxing, Taekwondo and Iron games in University and State levels, participation in Assam Youth Olympics and North East Youth Olympics, etc. are worth mentioning

It is notable that a good number of students of the College are being able to engage in various government jobs through sports. The College, through games and sports, seems to be instrumental to a great extent in promoting rural students into the global world.

File Description	Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

- **H.S. Course:** Besides offering two UG Programmes (B.A and B.com.), the College simultaneously runs 10+2 H.S. Course in Arts.
- **Games & Sports Cell:** The Games & Sports Cell of the College nurtures the talents of the students in the field of games and sports by organizing coaching camps in various disciplines. The Cell publishes an annual journal "Glory" and a wall magazine "Khowang".
- **Literary forum 'POLOX':** 'POLOX', a joint literary forum of the Department of Assamese and Department of English conducts various workshops on Soft skills for job interviews, Spoken English, translation work, journalism, etc. The forum also conducts free book-gifting programmes among the students.
- **MoUs:** The College, during the year 2022, has signed MoUs with the following institutions/organizations/society:
 - Dibru College, Dibrugarh.
 - Pithubar Girls' Degree College, Khowang.
 - Assam Electronics Development Corporation Ltd.
 - JBMET
- **Incubation Centre:** To nurture and support young minds that have shown expertise in various innovative skills, the College has set up an incubation centre named "Udbhavana" which provides a space for the budding talents to transform their innovative ideas into viable business propositions.
- **Fisheries:** Two fisheries have been set up in the unused low land of the College to generate fund and employment avenues for the localites adroit in pisciculture and other allied activities.
- **Mentoring Houses:** There are four mentoring houses in the College, namely- 'Kalaguru', 'Rupkonwar', 'Sudhakantha' and 'Sankardev' with teachers as mentors who have a set of mentees assigned to each one of them. The mentors identify the skills and limitations of their mentees and provide help and guidance whenever needed.
- **Herbal Garden:** There is a herbal garden in the College which aims to sensitize the students about the role of medicinal plants in both traditional and modern health care system.
- **Cane and Bamboo Centre:** The College runs a cane and bamboo centre named "Rupkala" in the College premises which aims to utilize the vast natural resources of the forests in the vicinity and to train the students as skilled artisans in the traditional handicrafts, thereby making them financially self-reliant.
- **Vermicompost Production and Training Centre:** The College has established a Vermicompost Production and Training Centre named "URBAR" in adherence with the commitment of the institution towards organic waste management in the campus and also to aware the students towards healthy environment.

Concluding Remarks :

Khowang College, established in 1982, has been catering to the higher educational needs of the desiring and deserving students of Khowang and its neighbouring areas for the last four decades of its existence. With seven Departments in the Arts stream and a self-financed Commerce stream, the College has always unwaveringly adhered to its vision of preparing the students for the great process of nation building by fostering their holistic development in academic as well as co-scholastic spheres.

Set in a rural backdrop, the College campus with its rich greenery and serene environment is conducive for the teaching-learning process. The students of the college have been able to earn name and fame in both academic and co-scholastic spheres, especially in games and sports. In order to increase the competence and employability of the students, 08 Add-on Courses and a Computer Centre have also been initiated in the College.

Though the college authorities have been trying its utmost to cope up with the changing scenario in Higher Education as per the implementation of NEP 2020, the college is still lagging in many basic amenities. To meet up the needs, the IQAC of the college has crafted a future road map focusing mainly on increasing the amount of research oriented works by the faculty of the College. The Spoken English and Soft Skills Courses are a rigorous attempt to make students aware of all the soft skills required to be successful professionals and better human beings. The Computer Certificate Course also helps the students to develop technical skills. The eventual and ultimate objective is to increase the employability factor and produce successful entrepreneurs. Special importance is being given to the introduction of more vocational courses and also B.ed and B.P.ed. The institution is currently working to bring M.A in Distance mode under DODL, Dibrugarh University. Conventional chalk-talk method coupled with ICT teaching pedagogy is followed in the College. The institution is positive that it will be able to successfully elevate its effort of imparting quality education in this area in the coming years and contribute towards creating better citizens of the country.